



Queensland Ag Shows

A.B.N. 79 086 021 294
PO Box 240, Rocklea QLD 4106
Phone: (07) 3277 7747
Email: admin@queenslandshows.com.au

APPENDIX 4

COVID-19 Guidance for steps to take when a person that you are concerned about is on your showgrounds now or has recently been on your showgrounds.

STEPS

If someone is confirmed as having COVID-19 or is getting tested for COVID-19, they should already be at home. However, there may be circumstances where a person on your showgrounds is displaying COVID-like symptoms or shares information (e.g. they have been in close contact with someone that has the virus) that causes you to have reasonable concerns about their health and the health of others on your showgrounds.

If there is a confirmed or probable case of COVID-19 infection at a showgrounds, Queensland Health must be notified by the medical professional who confirms the diagnosis and the relevant testing laboratory. Upon being informed, a person in control of the business or undertaking must notify Workplace Health and Safety Queensland that the case has been confirmed.

Businesses must keep a record of each notifiable incident for at least 5 years from the day that notice of the incident is given to the regulator.

The person could be a worker, a guest or contractor to your showgrounds. Where this occurs:

ISOLATE THE PERSON

If the person has serious symptoms such as difficulty breathing, call 000 for urgent medical. Otherwise, you must take steps to prevent the person from potentially spreading the virus by isolating them from others. You must also provide appropriate personal protective equipment (PPE), such as disposable surgical mask, and alcohol-based hand sanitiser and tissues. to the affected person and anyone assisting the person. Ensure that the beds in the First Aid room are spaced 2 metres apart to maintain appropriate distancing requirements.

SEEK ADVICE AND ASSESS THE RISKS

Next, to determine if it is reasonable to suspect the person may have COVID-19, talk to the person about your concerns and see what they say.

Seek government health advice by calling your state or territory helpline. Follow the advice of your state and territory public health unit. You can also contact the National Coronavirus Helpline on 1800 020 080, which operates 24 hours a day, seven days a week. The National Helpline can provide advice on when and how to seek medical help or about how to get tested for COVID-19.

Ensure that you have current contact details for the person and make a note about the areas they have been in the workplace, who they have been in close contact within the showgrounds and for how long. This will inform you about risks to others and areas to clean and disinfect. This information may also assist your local public health unit if they need to follow up with you at a later time.

RESOURCE:

<https://www.health.gov.au/resources/apps-and-tools/healthdirect-coronavirus-covid19-symptom-checker>

<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-healthalert/what-you-need-to-know-about-coronavirus-covid-19#how-to-seek-medicalattention>

TRANSPORT

- If a suspected or confirmed case, contact QAS and advise them accordingly. Ensure the person has transport home, to a location they can isolate, or to a medical facility if necessary.
- Wherever possible if a person is unwell or travelling to a location for mandatory isolation, they should use a personal mode of transport to minimise exposure to others. They should not use public transport unless there is no other option.

If the person needs to use a taxi or ride share service (or public transport) then the person should avoid contact with others including the driver to the extent possible. This includes:

- wearing a surgical mask, provided by your showgrounds
- avoiding direct contact with the driver, including sitting in the back seat to achieve much separation as is reasonably possible
- practising good hand hygiene and cough/sneeze hygiene, and
- paying by card/online.

CLEAN AND DISINFECT

- Close off the affected areas and do not let others use or enter them until they have been cleaned and disinfected.
- Open outside doors and windows if possible, to increase air flow. All areas, for example offices, bathrooms, kitchens and common areas and equipment or PPE that were used by the person concerned must then be thoroughly cleaned and disinfected.

Further information on how to clean and disinfect can be found in our Cleaning to prevent the spread of COVID-19 guide and also the Cleaning information for your industry.

- Cleaners must wear appropriate PPE, for example disposable gloves or gloves appropriate to the cleaning chemicals being used, and safety eyewear to protect against chemical splashes. If there is visible contamination with respiratory secretions or other body fluids in the area, the cleaners should also wear a disposable apron.

Your local public health unit may also provide you with further information about how and where to clean. You must follow those instructions.

RESOURCE:

PPE refer reader to page 9 of OIR COVID Guide:

https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0005/191678/covid-19-overview-and-guide.pdf

CONTACT TRACING

The local public health unit will identify close contacts of a confirmed COVID-19 case and provide them with instructions, in relation to quarantine requirements.

In the meantime, for the purposes of undertaking a workplace risk assessment and to assist your local public health unit, consider who the affected person may have had recent close contact with. If instructed by health officials, tell close contacts that they may have been exposed to COVID-19 and the requirements for quarantine. You must maintain the privacy of all individuals involved.

Seek information about the areas that close contacts have been in the workplace, who they have been in close contact within the workplace and for how long. This will inform you about possible risks to others, and additional areas that may also need to be cleaned and disinfected.

REVIEW RISKS AND CONTROLS

Review your COVID-19 risk management controls, in consultation with your workers and their representatives, and assess and decide whether any changes or additional control measures are required. WHS risk management processes need to be revisited to identify and manage any new or changed hazards that may have arisen as a result of the Industry COVID Safe Plan.

You must continue to meet your WHS duties at all times. This may mean taking steps above and beyond public health requirements to eliminate or minimise, so far as is reasonably practicable, the risk of workers and others in the workplace (such as customers) contracting COVID-19.

These requirements do not replace or supersede any requirements applicable to your operations pursuant to law or regulation. These requirements are intended as a supplement to assist with safe operations during the COVID-19 pandemic and are subject to change.

STEPS TO TAKE WHEN THE PERSON YOU ARE CONCERNED ABOUT HAS RECENTLY BEEN AT YOUR SHOWGROUNDS?

A person who has recently been at your showgrounds such as a worker, guest or contractor may inform you they have, or may potentially have, COVID-19. Depending on the circumstances (e.g. how recently the person was at your location and how closely they were in contact with others) you may have reasonable concerns about the health of others on your showgrounds.

You must continue to meet your WHS duties at all times. This may mean taking steps above and beyond public health requirements to eliminate or minimise, so far as is reasonably practicable, the risk of workers and others in your workplace (such as customers) contracting COVID-19.

SEEK ADVICE AND ASSESS THE RISKS

To determine if it is reasonable to suspect the person may have COVID-19, talk to the person about your concerns and see what they say. You do not have to do this if the person has already informed you that they have or may potentially have COVID19.

Seek government health advice by calling your state or territory helpline. Follow the advice of your state and territory public health unit. You can also contact the National Coronavirus Helpline on 1800 020 080, which operates 24 hours a day, seven days a week. The National Helpline can provide advice on when and how to seek medical help or about how to get tested for COVID-19.

Ensure that you have current contact details for the person and make a note about the areas they had been in the workplace, who they had been in close contact within the workplace and for how long. This will inform you about risks to others and areas to clean and disinfect. This information may also assist your local public health unit if they need to follow up with you at a later time.

Workplace Health and Safety Queensland will also be able to provide specific WHS advice on your situation.

IDENTIFY AND TELL CLOSE CONTACTS

The local public health unit will identify close contacts of a confirmed COVID-19 case and provide them with instructions, in relation to quarantine requirements.

In the meantime, for the purposes of undertaking a workplace risk assessment and to assist your local public health unit, consider who the affected person may have had recent close contact with. If instructed by health officials, tell close contacts that they may have been exposed to COVID-19 and the requirements for quarantine. You must maintain the privacy of all involved.

Seek information about the areas that close contacts have been in your location, who they have been in close contact within the attraction and for how long. This will inform you about possible risks to others, and additional areas that may also need to be cleaned and disinfected.